

# CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, September 8, 2011  
7:00 p.m.

Cary Area Library  
Meeting Room  
1606 Three Oaks Road

## MINUTES

1. **Call to order, Margaret Myers, Board President** - Library Board President Margaret Myers called the meeting to order at 7:02 p.m.
2. **Roll call, Jan Polep, Secretary** - Present were Library Trustees Susan Brabeck, Tom Garvin, Barb Kalchbrenner and Margaret Myers. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long. In the absence of Jan Polep, Tom Garvin was appointed Secretary Pro Tem.
3. **Approval of board minutes from:**
  - a. **Regular Board meeting August 11, 2011** - The minutes from August 11, 2011 were reviewed. The bid award meeting minutes were not on the agenda and will be approved in Oct. Item #5 and #6 had sentences with a space missing. Garvin motioned to approve the minutes as corrected, Brabeck seconded. On roll call, Garvin, Kalchbrenner and Myers aye, Brabeck abstained. Motion approved.
4. **Communications**
  - a. **Budget and Appropriations Ordinance Hearing** - There were no members of the public present for the hearing.
5. **Treasurer's report, Barbara Kalchbrenner, Treasurer** - Kalchbrenner reported the library opened the month with \$2,455,100.00. No out of the ordinary bills. We received \$75,600.60 in taxes from McHenry County and \$10,488.50 from Lake County. Scott Migaldi entered the meeting at 7:09 p.m. We will close the month with a balance of \$2,424,400.00. Garvin motioned to approve the treasurer's report, Brabeck seconded. On roll call Brabeck, Garvin, Kalchbrenner and Myer aye; Migaldi abstained. Motion approved.
6. **Approval of bills**
  - a. **August 2011** - Kalchbrenner presented checks written through Sept. 8 along with transfers totaling \$257,169.35. There was a payment to Fox River Glass for \$500, to Upbeat for the new bike rack for \$713.99, the Barracuda firewall renewal for \$499 and \$460 to Combined Roofing Specialists for the roof inspection. Kalchbrenner motioned the bills written through 9-8-11 totaling \$257,169.35. Migaldi seconded. On roll call all ayes, motion approved.
7. **Librarian's report**
  - a. August statistics- the months statistics were presented.
  - b. Dept. news – the department news was presented.
  - c. Director's report

**8. Unfinished Business**

- a. **Discuss and approve changes to the plan and determination of financing for the sidewalk project** - The board had already approved a resolution for spending but bids came in higher. Resolution is for \$86,510.00 due to the change in amounts. The low bidder sent a letter saying they were not happy with the decision but the board had documented the reasons why they chose who they chose. The letter came to Jamie at SRBL and she will be responding to it. Brabeck motioned to approve Resolution 11-09-A Resolution to determine financing of 2011 Building Improvement in the amount of \$86,510.00, seconded by Migaldi. On roll call all ayes, motion approved.

**9. New business**

- a. **Discussion and Approval of Ordinance 11-09-1 Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2011/2012** - . Total amount is appropriated is \$2,540,300.00. Motion to approve Ordinance 11-09-1 made by Kalchbrenner, seconded by Brabeck. On roll call all ayes, motion approved.
- b. **Discussion and Approval of Resolution 11-09-A Resolution Determining Amount of Money Estimated to be Necessary to be Raised by Taxation for the 2011/2012 Fiscal Year** - 2<sup>nd</sup> resolution listed on the agenda will be done at the October meeting.

- 10. **Any and all other business the Board may wish to discuss** - Diane met with the construction company to discuss logistics. The main problem is trying to pour all the concrete at once to keep it consistent. They are proposing to begin concrete tear out the evening of the 25<sup>th</sup> and to cover it with framed wood for walking. Tom Garvin reentered the meeting at 7:58. On Monday the rest would be torn up and hauled away. Friday, Oct. 7<sup>th</sup> concrete would be poured. If too cool it will need 2 days to cure to be able to walk on it (Sunday the 9<sup>th</sup>). Only solution is to use the back door with a staff person there at all times and the 2 programs in the meeting room could have people come in the side door. We will also have someone out front to collect books during the 2 weeks since they will not be able to drive up to the book drop. We will ask staff to work extra to cover the hours. Diane would like to see how much it would cost to stripe the back parking lot (with one handicapped spot). That might be the only extra expense we haven't budgeted for.

**11. Adjourn** - the meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Administrative Assistant

Reviewed by,

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Secretary