

# **CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING**

**Thursday, June 10, 2010  
7:00 p.m.**

**Cary Area Library  
Meeting Room  
1606 Three Oaks Road**

## **MINUTES**

1. Call to order, Margaret Myers, Board President - Library Board Vice President Scott Migaldi called the meeting to order at 7:05 p.m.
2. Roll call, Rebecca Lee, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Scott Migaldi, Gary Neudahl and Jan Polep. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long. In the absence of Rebecca Lee, Tom Garvin was appointed secretary for the meeting.
3. Approval of board minutes from:
  - a. Regular Board meeting May 13, 2010 - The minutes from May 7, 2010 were reviewed. A comma is missing between Kalchbrenner and Lee in the roll call. Polep motioned to accept the corrected minutes, Kalchbrenner seconded. On roll call Garvin, Kalchbrenner, Polep aye, Migaldi and Neudahl abstained. Motion approved.
  - b. Finance Committee of the Whole June 2, 2010 - The minutes from June 2, 2010 were reviewed. Garvin motioned to accept the minutes, Polep seconded. On roll call all ayes, motion approved.
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported that the library opened with a balance of \$1,750,600.00. Real Estate taxes are coming in from Lake and McHenry Counties but won't be reflected until after July 1. We received a Personal property tax payment from the village and also received a non-resident fee. There was an EBSCO refund and a proctoring fee. Most spending is complete for the year. We received about \$2800 in fines. The end of the month balance was \$1,670,500.00. Polep motioned to accept the treasurer's report, Kalchbrenner seconded. On roll call all ayes, motion approved.
6. Approval of bills
  - a. May 2010 – Kalchbrenner presented the board with bills totaling \$196,196.64. We just started an online subscription to Mango language databases for \$2625.00, we renewed MyMediaMall and the Overdrive download station for a total of \$2530.00, We paid \$1119.60 to Source One for a skid of paper, and paid \$1860 for the balance of the Management Association Surveys. The Fire and Burglar systems were inspected for \$656.00. Garvin motioned to approve paying the bills, Neudahl seconded. On roll call all ayes, motion approved.
7. Librarian's report
  - a. May statistics – the monthly statistics were presented
  - b. Dept. news – the department news was presented

c. Director's report

8. Unfinished Business

- a. Review, discuss and approve the FY 2010/2011 working budget - Diane said she still does not have the budget finalized from the last Finance Committee meeting. Still do not have all of the landscaping quotes. If we do a 60th anniversary next year should we put more money for giveaways for both the Expo and open house? She suggested having another meeting on June 17<sup>th</sup> at 6:30
- b. Reviews of Management Association surveys – the results of the surveys were presented.

9. New business

- a. Discuss and Approve Ordinance 10-6-1, Prevailing Wage Ordinance - This is a yearly ordinance we approve that says we will pay the prevailing wage rate to outside contractors. Tom questioned a change in the law attached to the ordinance. Diane thought she checked it with the attorney but she will contact him again and if it needs changing we can in do at next week's committee meeting. Polep motioned to approve Ordinance 10-6-1, Prevailing Wage Ordinance, Garvin seconded. On roll call all ayes, motion approved.

10. Any and all other business the Board may wish to discuss - Diane asked the board if we should post a notice relating to the changes in van delivery and ILL. All agreed we should do that. Scott mentioned that Overdrive doesn't work with Android or I-phone so we should make sure our downloadable databases have several options for patrons. Jan gave a brief update on the status of NSLS; there are Co-directors to monitor the van delivery, there is no more 401K and the health insurance was spun off.

11. Adjourn - The meeting adjourned at 8:54 p.m.

Respectfully submitted,

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Administrative Assistant

Reviewed by,

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Secretary