

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

**Thursday, August 12, 2010
7:00 p.m.**

**Cary Area Library
Meeting Room
1606 Three Oaks Road**

MINUTES

1. Call to order, Margaret Myers, Board President – In the absence of the President and Vice President trustee Tom Garvin was asked to be President pro tem. Garvin called the meeting to order at 7:00 p.m.
2. Roll call, Rebecca Lee, Secretary – In the absence of the Secretary Jan Polep was asked to be Secretary pro tem. Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Gary Neudahl and Jan Polep. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
 - a. Regular Board meeting July 8, 2010 - the minutes from July 8, 2010 were reviewed. Neudahl asked for a correction to Item #9; section b should say board meetings are on Thursdays, not Tuesdays. Kalchbrenner motioned to approve the minutes as corrected, Polep seconded. On roll call Garvin, Kalchbrenner and Polep aye, Neudahl abstained. Motion approved.
 - b. Nominating Committee meeting July 8, 2010 - the minutes from the Nominating Committee on July 8, 2010 were reviewed. Kalchbrenner motioned to approve the minutes, Polep seconded. On roll call Garvin, Kalchbrenner and Polep aye, Neudahl abstained. Motion approved.
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported that taxes received in May and June are now showing on the new fiscal year report. The month opened with a balance of \$2,309,100.00. The library received \$1839.49 in Personal Property Replacement Taxes. We also deposited the \$1500 check Diane received from IRMA for our no claim award. Neudahl motioned to accept the treasurer's report, Polep seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. July 2010 - Kalchbrenner presented the board with bills and transfers totaling \$193,493.70. Larger bills included \$360 to Evanced for the annual Room Reserve Renewal, \$7885.00 for the Reference USA database renewal, \$4482 to Proquest for the Webfeat database renewal and \$3115 to Innovation Experts for the Netlibrary renewal. There were checks to TigerDirect (\$883.66), CDWGovernment (\$93.57) and MNJ Technologies (\$1,599.86) for 2 new computers, a digital camera and scanners and stands. Polep motioned to approve paying the bills, Kalchbrenner seconded. On roll call all ayes, motion approved.
7. Librarian's report
 - a. July statistics – the statistics for the month were presented.
 - b. Dept. news – the department news for the month were presented
 - c. Director's report

d. Discussion of IPLAR highlights

8. **Unfinished Business** - Diane had received some answers about the boiler/heated sidewalk system. Diane will forward the email with info and webs links from the company.
9. **New business**
 - a. **Discussion and acceptance of landscape proposals** - Diane presented the landscape proposals she received for Carol's memorial garden. She contacted the Barn Nursery, Countryside and Whispering Hills. The Whispering Hills proposal was the lowest estimate and would use the existing grass as paths instead of cement or pavers and also use the rocks already there. A motion to approve Whispering Hills proposal with a not to exceed amount of \$3800 and to abide by the prevailing wage ordinance was made by Kalchbrenner and seconded by Neudahl. On roll call all ayes, motion approved. Diane has a list of contractors/jobs that require prevailing wage and she will also consult with Bob Smith on the issue.
10. **Any and all other business the Board may wish to discuss** - Diane had received an electric proposal from our electric supplier Constellation New Energy. We have a year before our current contract expires and they are asking us to do a 3-5 year renewal at a fixed rate. The rate is lower the longer out the contract goes. They say if prices drop they would come back and renegotiate any subsequent contracts. Diane was not comfortable locking into anything long term with the economy still not steady yet. The board suggested asking Constellation to come back in 3 months to see how the market has changed.
11. **Adjourn** - Kalchbrenner motioned to adjourn the meeting; Neudahl seconded. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary pro tem